

NOMINATION FORM – TRAINER DEVELOPMENT PROGRAMS (TDP)

Course Name	Venue (Name of Institute)	Date

Please complete in capital letters. Strike off items not applicable. Nominations should be submitted at least 4 weeks prior to the course dates. Please submit the duly filled in form to the Institute in case of nomination for basic certificate TDP programs and to Training Division, DoPT in case of nomination as Potential RT/ MT for RT/ MT Development Programs.

NOMINEES INFORMATION

1	Name	
2	Designation	
3	Department/ Institute/ Organization	
4	Whether regular Govt. employee?	
5	Scale of Pay	
6	Date of Birth (dd/mm/yyyy)	
7	Gender	
8	Category (SC/ ST/ OBC/ EWS/ UR)	
9	Address for correspondence (with Pin Code)	
10	E-mail	
11	Mobile Number	
12	Relevance of the TDP program to the officer	
13	Details of other “Training of Trainers (ToT)” Courses attended, with dates (attach copies of certificates thereof)	
14	Nomination as PRT/PMT?	

Signature of the Nominee

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SPONSORING AUTHORITY'S CONFIRMATION

1	Name of Sponsoring Authority	
2	Designation	
3	Address for Correspondence (with Pin Code)	
4	E-mail ID	
5	Telephone/Mobile Number	
6	Whether the nominee is a regular Govt. employee?	
7	How does the nominee's participation relate to the training and development plan and policy of the sponsoring authority?	
8	Please give details of those you have sponsored for this course in the past, and any feedback you have taken from them on benefits to them and the organisation.	

Certified that the given particulars are correct, the nomination is made after ascertaining the training needs of the nominee, and if selected the nominee will be relieved on full time basis for the program.

Signature & Seal of Sponsoring Authority

Date: _____